

**CITIZENS' OVERSIGHT COMMITTEE**  
**MEASURE E**  
**REGULAR MEETING**  
**January 17, 2008**  
**Hemet Unified School District**  
**1791 W. Acacia Avenue**  
**Hemet, California 92545**  
**6:30 p.m.**

AGENDA

I. PRELIMINARY

- |    |  |        |
|----|--|--------|
| A. | Call to Order – Chairperson Dalbey                                   | ACTION |
| B. | Introduction of Mr. Schmitt, New Committee Member – Richard Beck     | ACTION |
| C. | Roll Call and Establishment of Quorum – Chairperson Dalbey           | ACTION |
| D. | Approval of Agenda – Chairperson Dalbey                              | ACTION |
| E. | Approval of Minutes of Meeting of June 21, 2007 – Chairperson Dalbey | ACTION |

II. COMMITTEE COMMENTS

III. PUBLIC COMMENTS

- A. Any citizen may address the Committee concerning any item that has been described in the notice for this meeting before or during consideration of that item. No action will be taken on any item not appearing on the agenda, and the Committee Chair may limit the discussion on any item.

To address the Committee, please complete a green Comments Card located at the entrance and give it to the Secretary. The Committee Chair will call upon you during the Public Comments Session or at the time the item appears on the agenda, as indicated on your Comments Card. When called upon, please give your name and then make your statement. You will be allowed a maximum of three minutes to address the Committee. Individual speakers shall not give their time to another speaker.

IV. SPECIAL ITEMS

- |    |  |             |
|----|--|-------------|
| A. | Building Fund Audit 2006/07 – Brian Ruff, Vavrinek, Trine, Day & Co. | ACTION      |
| B. | Annual Report – Richard Beck   | ACTION      |
| C. | Project Status & Budget Report – Tina Koonce                         | INFORMATION |
| D. | Financial Report – Joyce Brightman                                   | INFORMATION |
| E. | Schedule 2008 Meeting  | ACTION      |

V. ADJOURNMENT

## Item A: Measure E Building Fund Audit Fiscal Year 2006-07

### Quick Summary/Recommended Action

Review 2006/07 Building Fund Audit and approve receipt and audit report and findings.

### Summary

Vavrinek, Trine, Day and Company was retained to prepare the Building Fund Audit per the requirements of a Proposition 39 general obligation bond. An audit is required annually utilizing agreed upon procedures which have been established by basic audit standards and established by the Citizens' Oversight Committee.

## Item B: Measure E Annual Report for Fiscal Year 2006/07

### Quick Summary/Recommended Action

Recommend receipt and approval of the Measure E Annual Report for Fiscal Year 2006/07.

### Summary

Under the provision of Section 15278 of the Education Code, the Citizens' Oversight Committee shall prepare an Annual Report addressing each requirement. The attached report summarizes compliance with all requirements and limitations of law pertaining to Proposition 39 and Section 15278 et. Seq. of the Education Code. Staff is recommending that the Citizens' Oversight Committee formally receive and approve the report as compliant with said provisions of Education Code pertaining to Measure E.

## Item C: Project Status Report for Measure E

### Quick Summary/Recommended Action

All bond projects of Measure E are complete. No report.

## Item D: Financial Report on Measure E

### Quick Summary/Recommended Action

A periodic report presented to the Citizens' Oversight Committee for review. No action is required.

### Summary

The Citizens' Oversight Committee received copies of the detailed financial report summary by project activity and amount at least quarterly. The report is presented by Joyce Brightman, accountant for the Facilities Department.

## Item E: Schedule 2008 Measure E Meetings

### Quick Summary/Recommended Action

Approve the date for 2008 meeting.

### Summary

The following date is suggested for the 2008 meeting:

December 18, 2008.